

CALL FOR CANDIDATES FOR THE 2023 MNORN ELECTION

Put Your Leadership into Action - Serve in a MNORN Elected Position!

By deciding to run for a MNORN elected position, you make a choice to invest in your future and the future of nursing.

MNORN members have the capacity to influence public policy, professional nursing standards and the advancement of the association. In a leadership position, you will help MNORN and the nursing profession remain strong.

MNORN members will vote for the following positions in this Fall's election:

- ★ First Vice President
- ★ Treasurer
- ★ Director(s) - 2
- ★ Nominating Committee - 2
- ★ Representative to ANA Membership Assembly - 2 and 2 alternates

How to Become a Candidate:

To be eligible as a candidate for any of the elected positions, you must be a MNORN member and complete a Consent to Serve form and return it, with your photo, to MNORN by email - kkoehn@mnorn.org by September 30th, 2023.

The Candidate information for elected positions is available [on the MNORN website](#) and will be available by email upon request.

Voting instructions will be emailed to each MNORN member for online voting and the results of the elections will be announced to members online.

For more information, please contact MNORN ED, Kathi Koehn at kkoehn@mnorn.org or 651-271-5863. [Position Descriptions and Consent to Serve forms](#)

1st Vice President:

Term of Office: Two (2) years. Eligible to serve two (2) consecutive terms.

Responsible to: Board of Directors and Membership

Purpose: Shall assume the duties of the President in the absence of the President and shall assume other responsibilities as assigned by the President or the Board of Directors.

Responsibilities:

- Fulfills Board of Directors responsibilities as identified in the MNORN Bylaws (Article III, Section 6)
- Actively promotes membership in MNORN
- Assumes other duties and responsibilities as assigned by the President and the Board of Directors
- Serves as a member of the Executive Committee
- Have email capability and ability to respond in a timely manner

Time Requirements:

- Attend Board Meetings including conference calls, scheduled at least quarterly
- Attend MNORN member meetings
- Miscellaneous telephone and email availability

Required and Recommended Qualifications:

- Must be a member of MNORN in good standing
- Previous experience on a Board of Directors preferred
- Ability to provide leadership in a volunteer organization
- Knowledge of local nursing work and policy issues

Treasurer:

Term of Office: Two (2) years. Eligible to serve two (2) consecutive terms

Responsible to: Board of Directors and Membership

Purpose: Shall oversee all receipts and disbursements of MNORN.

Responsibilities:

- Fulfills Board of Directors responsibilities as identified in MNORN Bylaws (Article III, Section 6)
- Serves as member of the Executive Committee
- Serves as chairperson of the Finance Committee
- In cooperation with the Finance Committee, helps develop, recommends, and on approval, sees that the association operates within an annual budget
- Provides reports and interpretation of MNORN's financial condition, as may be required to the Board of Directors and to the membership at the annual membership meeting
- Have email capability and ability to respond in a timely manner

Time Requirements:

- Attend Board Meetings including conference calls, scheduled at least quarterly
- Attend MNORN member meetings
- Miscellaneous telephone and email availability

Required and Recommended Qualifications:

- Must be a member of MNORN in good standing
- Previous experience on a Board of Directors preferred
- Ability to provide leadership in a volunteer organization
- Knowledge of local nursing work and policy issue

Director:

Term of Office: Two (2) years. No more than six (6) consecutive years on the Board of Directors

Responsible to: Board of Directors and membership

Purpose: Has corporate and fiduciary responsibility for MNORN.

Responsibilities:

- Fulfills Board of Directors responsibilities as identified in the MNORN bylaws (Article III, Section 6)
- Prepares for, and participates in, the meetings of the Board of Directors
- Attends MNORN membership meetings
- Is available for Board Meetings
- Represents MNORN as assigned by the President
- Have email contact capability and ability to respond in a timely manner

Time Requirements:

- Attends Board Meetings including conference call meetings, which are held at least quarterly
- Attend MNORN member meetings
- Miscellaneous telephone and email availability

Required and Recommended Qualifications:

- Must be a member of MNORN in good standing
- Ability to provide leadership in a volunteer organization
- Knowledge of local nursing work and policy issues

Nominating Committee:

Term of Office: Two (2) year term

Purpose: Shall prepare a slate of candidates to include MNORN officers and directors, Membership Assembly representatives, and Nominating Committee that strives for area of nursing practice and geographical representation.

Responsibilities:

- Responsible for the complete nomination process
- Provide information about elected and appointed positions within MNORN
- Identify and develop a slate of candidates

Expectation of Committee Members:

- Nominating Committee meeting attendance
- Participation at MNORN membership meetings
- Willingness to solicit and contact potential candidates
- Computer, Internet and email access is required

Time Requirements

- Committee meetings 2 hours, 4-6 times a year
- MNORN member meetings 3 times a year
- Individual time commitment to contact potential candidates via telephone, email or in person

Required and Recommended Qualifications:

- Must be a member of MNORN in good standing

Membership Assembly Representatives:

Term of Office: Two (2) year term

Responsible to: Board of Directors and membership

Purpose: to represent MNORN at the annual ANA Membership Assembly

Required and Recommended Qualifications:

- Must be a member of MNORN in good standing
 - Knowledge of local and national nursing and healthcare issues
- Sample email to elicit candidates from the MNORN Board of Directors

CONSENT TO SERVE ON NEXT PAGE



To be completed by Nominee

CONSENT TO SERVE: ELECTION 2023

Send Completed Form and Photo to kkoehn@mnorn.org

Forms received by MNORN after September 30, 2023 will not be considered

Elections will be decided by anonymous ballot. Those elected will be announced at the Minnesota Organization of Registered Nurses Membership meeting in December 2023.

Name:

Credentials:

Address:

Street:

City:

State:

Zip:

Phone:

Email:

Position Seeking:

Why are you interested in this office?

Education

Please list Name of Institution, Location, & Year

ADN:

Diploma:

BSN:

Masters:

Doctorate:

Professional Experience

Current Position:

Previous Position(s):

Areas of Expertise and Interest

Please List:

Volunteer Offices Held

Name of Organization:

Office Held:

Dates:

Name of Organization:

Office Held:

Dates:

Name of Organization:

Office Held:

Dates:

Name of Organization:

Office Held:

Dates:

CONSENT TO BE NOMINATED: (consent will be printed on the ballot including photo)

If elected to office, I promise to serve to the best of my ability in the best interest of nurses and nursing. I understand the duties of the office as set forth in the Bylaws and Policies and Procedures of the Minnesota Organization of Registered Nurses.

Signature:

Date: